



## *Arts & Crafts Vendor Guidelines*

Thank you for your interest in the 2024 BBQ & Barrels event. Please read the following rules and guidelines prior to submitting your vendor application. By submitting your application, you are agreeing to the rules below and acknowledging that you understand the guidelines.

- In order to participate in BBQ & Barrels, all items sold must be handmade/handcrafted.
- The \$250 vendor fee includes both days of the event (Friday, May 10 and Saturday, May 11). No discounts will be given for single-day participation. Vendors must plan to be in attendance for the duration of the two-day festival.
- Vendor applications will not be accepted after the submission deadline of March 31, 2024.
- Submitting a vendor application does not guarantee participation. All applications will be reviewed, and applicants will be contacted following the submission deadline regarding the status of their approval.
- Space is limited. Event organizers reserve the right to accept or deny any applicant based on availability, items sold, space constraints, etc. Priority will be given to vendors whose merchandise fits the overall theme of the event.

Please complete the attached vendor application and submit via email to [Erica.pedley@owensboro.org](mailto:Erica.pedley@owensboro.org)

Or, by mail to:

International Bar-B-Q Festival  
PO Box 434  
Owensboro, KY 42302



## *Arts & Crafts Vendor Application*

PLEASE NOTE: Submitting an application does NOT guarantee participation in the event. All applications will be reviewed, and applicants will be contacted once approval process is complete.

\*denotes a required field

\*Company name: \_\_\_\_\_

\*Contact name: \_\_\_\_\_

\*Mailing address: \_\_\_\_\_

\*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip: \_\_\_\_\_

\*Phone: \_\_\_\_\_ Alternate phone: \_\_\_\_\_

\*Email: \_\_\_\_\_ Alternate email: \_\_\_\_\_

Company website: \_\_\_\_\_

\*How many vendor locations are you requesting? **(each location is \$250)** \_\_\_\_\_

\*List all items that you would like to sell, along with corresponding prices (attach separate page, if needed):

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\*Do you require electricity? If so, please list voltage, amperage, and plug type or NEMA configuration, as well as appliances that will be used (vendor locations with access to power are limited and will be assigned on a first come, first serve basis). **NOTE: Direct water access is not available.**

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\*Please list the dimensions of your booth/set-up.

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Please attach the following files:

Photo of vendor set-up

Any additional documents (additional photos, items offered, etc.)

**Deadline to apply is March 31, 2024.** Applications submitted after this date will not be considered. There are a limited number of vendor spaces available for the event. Submission of an application does not guarantee participation. Vendors will be contacted via email regarding the status of their application once application has been reviewed. The committee reserves the right to accept or deny any vendor application. The committee reserves the right to place vendors wherever deemed appropriate. Vendors are responsible for providing everything required for their set-up. Vendors are required to leave their space clean at the end of the event and in the same condition in which they received it. Failure to submit required documentation and/or payment will result in removal from the event.

I have read and agree to the above statement.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_